





## COURSE ENROLLMENT

 TO CARRY OUT THE MANAGEMENT IN BANNER YOU CAN LOG IN THROUGH [HTTPS://MIBANNER.UNIANDES.EDU.CO](https://mibanner.uniandes.edu.co) OR THROUGH THE ADMISSIONS AND REGISTRATION PORTAL IN THE "ACCESS TO BANNER" OPTION BY ENTERING THE "STUDENT MENU" AND THE OPTION "PLAN AND PREPARE SCHEDULE "; THEN FOLLOW THESE STEPS:



### PLAN YOUR SCHEDULE


 SELECT THE OPTION: "PLANEAR HORARIO"

 SELECT THE OPTION: THE ACADEMIC TERM

 **CLICK ON**  
  
 You can create upto 5 plans

 **SEARCH FOR THE COURSES YOU'RE LOOKING FOR**  
 Utilize the advance search option





 **CLICK ON**  
  
 Add the subject and then indicate the time and section of the course.

 **CLICK ON**  
  
 To view and select the time you want to take the course and select add.

 **CLICK ON**  
  
 Assign a name and save your plan.

### PREPARE YOURSELF FOR ENROLLMENT

- YOU CAN VERIFY THAT EVERYTHING IS READY FOR YOUR SUBJECT REGISTRATION PROCESS.
- REVIEW THE ASSIGNED SHIFT.

-  Su status de alumno permite inscripción.
-  Su status académico NORMAL permite inscripción.
-  No tiene retenciones que impidan la inscripción.
-  Los turnos permiten inscripción en este momento. Favor de inscribirse dentro de estas horas: 23/01/2018 10:00 - 23/03/2018 17:00

### ENROLL IN YOUR COURSES

 SELECT THE COURSE REGISTRARION OPTION


 SELECT YOUR TERM

START YOUR SEARCH IN THREE WAYS

 **SAVED PLANS**

FIND CLASSES

USING THE NRC CODE

 **SEARCH AND SELECT YOUR PREFERRED PLAN**

SEARCH YOUR COURSES ONE BY ONE

ADD EACH COURSE BY TYPING THE 5 NUMBERS THAT IDENTIFY EACH SECTION

 **ADD IT TO YOUR SCHEDULE**

 **CONFIRM THE CHANGES BY CLICKING**



 **CONFIRM THE REGISTRATION OF YOUR COURSES IN "HORARIO Y OPCIONES"**

